

**ADDENDUM to Case Management Electronic Case Filing
(CM/ECF) Administrative Procedures
April 18, 2017**

Section 2C – Pro Se Litigants

Pro se litigants will not be permitted to register as Users at this time. Pro se litigants must file their documents in the conventional manner. Pro se litigants may access the electronic record at the public counter in the Clerk's Office in all divisions or through PACER. Pro se litigants will be served and noticed by U.S. mail or in person (or, if agreed, by facsimile or e-mail), **unless there is consent to receive notices electronically as indicated below.**

Pro se litigants (non-prisoner) interested in receiving notices electronically must file the form "Consent by Pro Se Litigants (Non-Prisoner) to Receive Notice of Electronic Filing" (link) which can be found on the Court's website (www.flsd.uscourts.gov). After filing the consent, pro se litigants will receive case orders, notices and other documents filed via email. Paper copies of filings will no longer be sent by the Court or opposing counsel in that particular case.

Note: Pro se litigants who consent to receiving notices electronically are responsible for maintaining a current email address with the Court (See Section 3D).