

United States Probation Office
Southern District of Florida

Contractor / Vendor
Background Investigation Form

This form must be filled out completely and accurately.

This form may be typed or handwritten. If typed, you can type directly into this form using Adobe Acrobat. You cannot save the typed information unless you are using "Adobe Acrobat Professional." Use the TAB key to navigate between required fields. If handwritten, information must be legibly printed in ALL UPPERCASE LETTERS.

Complete and Full Name(s): (including aliases and maiden names)

(Last Name) (First Name) (Middle)

Date of Birth: _____ Social Security Number: _____ - _____ - _____
Month/Day/Year

Race (Check Only One): _____ Asian _____ Black _____ Indian _____ White

Sex: _____ Driver License Number: _____ State Issued: _____

Name of Company: _____
(This should be the company that you will be working for/with while at the Courthouse)

Court location where you will be performing work: _____

THIS FORM MUST BE SIGNED BY APPLICANT ONLY

By signing this form, I declare all information to be accurate and complete. I understand this information may be used for an FBI Records Check.

Signature (must be actual signature not electronic signature) _____ Date _____

DO NOT COMPLETE BELOW THIS LINE

** THIS SECTION FOR INTERNAL PURPOSES ONLY **

- Purpose of Contractor/Vendor visit: (Criminal justice function, i.e., interpreter)
- Purpose of Contractor/Vendor visit: (Non-criminal justice function, i.e., construction and/or maintenance)
- Will the Contractor/Vendor be escorted during their visit: YES NO

Note: All record check documentation provided MUST be destroyed immediately after review. Commercial use or dissemination of information obtained in this record check is strictly prohibited.

ATLAS See Attached No Record Note: _____
CCIS See Attached No Record Note: _____

Please allow 48 hours for processing.