

## **SOLICITATION NOTICE FOR WPB Judges Conference Room AV**

### **RFQ # PR2023/00458-WPB Judges Conference Room AV**

The United States District Court (USDC) for the Southern District of Florida is seeking a contractor to design and install a simple AV System in the Judges Conference Room in the Paul G. Rogers Federal Courthouse at 701 Clematis Street, West Palm Beach, FL 33401 as described in the attached Statement of Work.

**Site Visit:** Thursday August 3, 2023 at 10:30 AM

**Proposal Due Date:** Thursday August 10, 2023 at 10:00 AM

**Work Schedule:** Schedule to be determined after award of contract.

**Questions:** Vendors must submit all questions in writing to the Contracting Officer's Representative (COR) and Contracting Officer's Technical Representative (COTR) via email. Answers to all questions submitted will be provided in writing to all vendors on the bidder's list for this acquisition.

This is a request for **Open Market Pricing**. A fixed price award will be made from this RFQ based on the lowest priced, technically acceptable offer.

If you are interested in obtaining a copy of the solicitation, you may request one via email by sending an email to:

Luis Perez-Nelson, Contracting Officer  
United States District Court  
301 North Miami Avenue, Rm 396  
Miami, FL 33128  
Phone: (305) 714-1842  
Email: [luis\\_perez-nelson@flsb.uscourts.gov](mailto:luis_perez-nelson@flsb.uscourts.gov)

The contractor and all employees will be subject to a government security clearance and criminal background check. The contractor shall submit a completed Background Investigation Form which will be provided to the contractor by the Contracting Officer for each employee who will be assigned to work at the Court. We require the names, dates of birth, social security numbers, race, and sex of the contractor's employees. All of the employees will have to come the courthouse to have their fingerprints taken before the background check is processed. All employees assigned to work at the Court for the term of the contract must have an approved Background Investigation Form on file with the Contracting Officer.