

SOLICITATION NOTICE FOR WDF Managers Conference Room AV Design and Install

RFQ # PR2024/004-WDF Executive and Managers Conference Rooms AV Design and Install

The United States District Court (USDC) for the Southern District of Florida is seeking a contractor for the design and install of an AV system for the Executive and Managers Conference rooms in the **Wilkie D. Ferguson Building, 400 N. Miami Ave. Miami, FL 33128** as described in the attached Statement of Work.

Site Visit:

All interested parties must submit a list of names of who will be attending no later than 2:00pm EST. Friday, August 30, 2024, to Christian Molina at Christian_Molina@flsd.uscourts.gov.

Site Visit: Thursday September 5, 2024, at 10:00 AM

Proposal Due Date: Wednesday September 11, 2024, at 10:00 AM

Work Schedule: Schedule to be determined after award of contract.

Questions: Vendors must submit all questions in writing to the Contracting Officer's Representative (COR) and Contracting Officer's Technical Representative (COTR) via email. Answers to all questions submitted will be provided in writing to all vendors on the bidder's list for this acquisition.

This is a request for **Open Market Pricing**. A fixed price award will be made from this RFQ based on the lowest priced, technically acceptable offer.

If you are interested in obtaining a copy of the solicitation, you may request one via email by sending an email to:

Luis Perez-Nelson, Contracting Officer
United States District Court
301 North Miami Avenue, Rm 396
Miami, FL 33128
Phone: (305) 714-1842
Email: luis_perez-nelson@flsd.uscourts.gov

The contractor and all employees will be subject to a government security clearance and criminal background check. The contractor shall submit a completed Background Investigation Form which will be provided to the contractor by the Contracting Officer for each employee who will be assigned to work at the Court. We require the names, dates of birth, social security numbers, race, and sex of the contractor's employees. All of the employees will have to come the

courthouse to have their fingerprints taken before the background check is processed. All employees assigned to work at the Court for the term of the contract must have an approved Background Investigation Form on file with the Contracting Officer.