

## **SOLICITATION NOTICE FOR Daily Courier Service**

### **RFQ # PR2019-00237-Daily Courier Service**

This is a Request for Quote (RFQ) based on OPEN MARKET PRICING to provide courier services throughout the Southern District. The Contractor shall be an experienced licensed, bonded, and insured courier service contractor that shall transport official court records and other government property between offices and courthouses in Miami, Ft. Lauderdale and West Palm Beach. **The scope of this contract requires two separate couriers**, one for the Northern Division route, which includes federal courthouses U.S. District and U.S. Bankruptcy Court and U.S. Probation Offices and a separate courier for the Western Division Probation Offices. It is the intent of the District to award a **single fixed-price award to the lowest priced, technically acceptable bidder**. The term of the agreement shall be for a one (1) year base period with four (4) one-year options to renew.

If you are interested in obtaining a copy of the solicitation, you may request one via email by sending an email to:

Luis Perez-Nelson, Contracting Officer  
United States District Court  
301 North Miami Avenue, Rm 396  
Miami, FL 33128  
Phone: (305) 714-1842  
Email: [luis\\_perez-nelson@flsb.uscourts.gov](mailto:luis_perez-nelson@flsb.uscourts.gov)

**Question due date: Monday, April 15, 2019 – 10.00 A.M. EST**. All questions regarding this solicitation must be submitted in writing via email at the above address. Answers to questions will be issued in writing to all vendors on the bidders list for this solicitation.

**Response to Solicitation due date: Monday, April 22, 2019 – 10.00 A.M. EST**. All responses regarding this solicitation must be submitted in writing via email at the above address.