

**UNITED STATES PROBATION OFFICE  
SOUTHERN DISTRICT OF FLORIDA**

**NOTICE**

The United States Probation Office for the Southern District of Florida has issued a Request for Quote (RFQ) for materials and services in connection with the Furniture Acquisition Plan (FAP) – for the U.S. Probation Office (USPO), Southern District of Florida, for the relocation of its Miami Lakes Office (Miami Lakes) 14601 Oak Lane, Miami Lakes, Florida, 33016, to its new location at the Huntington Center I (Huntington), 2901 SW 149th Avenue, Suite 300, Miramar, Florida 33027. The project encompasses offices and other areas on the 3rd Floor of Huntington.

A fixed price award from this RFQ will be made based on the technical acceptability of the provided bid. Technical specifications are detailed in the FAP prepared by the USPO. Specifications are subject to change based on market research and new information. Any changes will be communicated to the vendor, who will be given an opportunity to modify their proposal and resubmit.

**Questions Due** Monday August 18, 2024, at 10:00am

**Date: Proposal Due** Friday August 22, 2024, at 10:00am

The contractor and all employees will be subject to a government security clearance and criminal background check. The contractor shall submit a completed Background Investigation Form which will be provided to the contractor by the Contracting Officer for each employee who will be assigned to work at the Court. We require the names, dates of birth, social security numbers, race, and sex of the contractor's employees. All of the employees will have to come the courthouse to have their fingerprints taken before the background check is processed. All employees assigned to work at the Court for the term of the contract must have an approved Background Investigation Form on file with the Contracting Officer.

The court has issued the following **Request for Quote Project: U.S. Probation Office – Furniture Acquisition Plan – Miramar**

If you would like to receive a copy of the RFQ, please contact:

Luis Perez-Nelson, Contracting Officer  
United States District Court  
301 North Miami Avenue  
305-523-5648  
Luis\_Perez-Nelson@flsd.uscourts.gov