

**UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA**

**NOTICE**

The United States District Court (USDC) for the Southern District of Florida is seeking a contractor to upgrade the audio system in the Magistrate Courtroom located at 301 Simonton Street Key West, FL 33040.

The contractor must be very experienced in Audio Visual design and install, and must be able to provide references and show similar commercial projects they have recently installed to the Court's representative.

**Date: Questions Due**                      Tuesday, September 10, 2024, at 10:30am

**Date: Proposal Due Date:**              Friday, September 13, 2024, at 10:30am

The contractor and all employees will be subject to a government security clearance and criminal background check. The contractor shall submit a completed Background Investigation Form which will be provided to the contractor by the Contracting Officer for each employee who will be assigned to work at the Court. We require the names, dates of birth, social security numbers, race, and sex of the contractor's employees. All of the employees will have to come the courthouse to have their fingerprints taken before the background check is processed. All employees assigned to work at the Court for the term of the contract must have an approved Background Investigation Form on file with the Contracting Officer.

The court has issued the following **Request for Quote (RFQ) # PR2024/006**

If you would like to receive a copy of the RFQ, please contact:

Luis Perez-Nelson, Contracting Officer  
United States District Court  
301 North Miami Avenue  
Miami, FL 33128  
Phone: (305) 523-5648  
email: [Luis\\_Perez-Nelson@flsd.uscourts.gov](mailto:Luis_Perez-Nelson@flsd.uscourts.gov)