

HAZARDOUS DUTY SUPPLEMENT

Complete this supplement **ONLY** if you are applying for a position of **U.S. Probation Officer**.

Name: _____ (_____)

Last,
First,
Middle
Maiden

Contact Numbers: Home() _____ **Cell**() _____ **Other:**() _____

Email: _____

The duties of probation officers are considered hazardous duty, requiring the investigation and management of alleged criminal defendants or convicted offenders who present physical danger to officers and to the public. In the supervision, treatment, and control of these offenders, these duties require moderate to arduous physical exercise, including prolonged periods of walking and standing, physical dexterity and coordination necessary to operate a firearm, and use of self-defense tactics. On a daily basis, these officers face unusual mental and physical stress because they are subject to danger and possible harm during frequent, direct contact with individuals who are suspected or convicted of committing federal offenses. Officers must also be physically fit to capably combat possible physical attacks. Therefore, these positions are classified as hazardous duty positions covered under law enforcement officer retirement.

First time appointees to positions covered under law enforcement officer retirement provisions must **not** have reached their **37th** birthday at the time of appointment. Applicants 37 or over who have previous law enforcement officer experience under the Civil Service Retirement System or the Federal Employees' Retirement System and who have either a subsequent break in service or intervening service in a non-law-enforcement officer position may have their previous law enforcement officer experience subtracted from their age to determine whether they meet the maximum age requirement. **Therefore applicants who wish to be considered for hazardous duty as a U.S. Probation Officer must disclose their date of birth for verification that they meet the above stated age requirement.**

- a. Please enter your date of birth: __ __ / __ __ / __ __ __ __
- b. Do you have a valid driver's license? Yes No Driver's License Number _____
Has your driver's license ever been suspended or revoked? Yes No
If yes, please explain _____
- Do you own a car? Yes No
- c. Have you, any your family members, friends, or close associates ever been arrested or convicted of a crime? _____
 If yes, explain: _____

d. Special Skills:

_____ WPM Please list any computer software programs in which you are proficient.
 Typing Speed _____

e. Licenses or Certificates: List licenses or certificates relevant to the job for which you are applying (use additional sheets if necessary):

Licence or Certificate	Date Issued/ Date Expires	State or Licensing Agency

f. Foreign Languages: *(Please check your level of proficiency in each section)*

Language	Speak & Understand	Write & Translate	Read & Translate
1.	<input type="checkbox"/> Fluently <input type="checkbox"/> Passably	<input type="checkbox"/> Fluently <input type="checkbox"/> With Difficulty	<input type="checkbox"/> Fluently <input type="checkbox"/> With Difficulty
2.	<input type="checkbox"/> Fluently <input type="checkbox"/> Passably	<input type="checkbox"/> Fluently <input type="checkbox"/> With Difficulty	<input type="checkbox"/> Fluently <input type="checkbox"/> With Difficulty

g. Military Service:

Are you registered with the Selective Service System? Yes No

h. Job Requirements:

May we contact your present employer? Yes No

Supervisor's Name: _____ Phone Number: (____) _____

Business Name: _____ Business Address: _____

When will you be available for employment? _____

Are you willing to relocate within South Florida? Yes No

Locations: Key West, Miami, Ft. Lauderdale, West Palm Beach, Ft. Pierce

Please list your preference(s): _____

i. Activities, Awards, and Achievements

Give the title and year of any honors, awards, and fellowships you have received. List your special qualifications, skills and accomplishments that are relevant to the position for which you are applying. List membership in professional societies.

j. Additional Information: List any other information you would like considered.

Return to:
HUMAN RESOURCES ADMINISTRATION
UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF FLORIDA
400 North Miami Avenue, Room 8s47
Miami, Florida 33128-7717