

APPLICATION FOR A THREE-YEAR
TERM ON THE CJA PANEL FOR THE
SOUTHERN DISTRICT OF FLORIDA

PLEASE ANSWER ALL QUESTIONS.

PLEASE COMPLETE THIS APPLICATION USING THE FILLABLE PDF PROVIDED. THE FIELDS WILL EXPAND TO ACCOMMODATE YOUR ANSWERS.

PROPER COMPLIANCE WITH THE APPLICATION INSTRUCTIONS IS CONSIDERED AS A FACTOR DURING THE CJA PANEL SELECTION AND RENEWAL PROCESS.

GENERAL

1. Full name _____
2. Business name _____
3. Office address _____
4. City _____ State _____ Zip _____
5. Office Phone _____
6. Cell Phone _____
7. Email _____

EDUCATION

8. Colleges and universities attended, dates, and degrees:

PROFESSIONAL ADMISSIONS

9. List all courts (including state bar admissions) in which you are presently admitted to practice, giving the dates of admission in each instance. Please note that you must be a member of the Bar of the Eleventh Circuit Court of Appeals to be a member of the CJA Panel.

Florida State Bar No. _____

10. In the past 10 years, have you ever been the subject of a bar disciplinary complaint, or are any disciplinary matters involving you pending? _____

If so, please give particulars, including identifying information.

LAW PRACTICE

11. Provide the following information for your employment for the past five years.

Organization	Address	Position	Dates

12. Describe the general nature of your current practice including any legal specialties; the nature of your typical cases; and, also, if your practice is substantially different now than previously, give details of prior practice.

13. Have you served in the following capacities? If so, provide dates and office location.

As a federal public defender _____

As a state public defender _____

As a federal prosecutor _____

As a state prosecutor _____

As a judicial law clerk _____

14. During the past five years, what percentage of your practice has been criminal trial work? _____%

15. How many criminal cases have you tried to verdict?

United States District Court

Jury _____ Non-Jury _____

Florida State court

Jury _____ Non-Jury _____

16. Approximately how many pleas and sentencings have you handled?

United States District Court _____

Florida State court _____

17. During the past five years, what percentage of your practice has been criminal appellate work? _____%

18. Approximately how many appellate briefs have you filed in the last five years?

United States Circuit Court _____

United States Supreme Court _____

Florida Court of Appeals _____

Florida Supreme Court _____

19. How many oral arguments have you participated in over the last five years?

United States Circuit Court _____

United States Supreme Court _____

Florida Court of Appeals _____

Florida Supreme Court _____

20. Please list the most significant trial matter you have handled and provide a brief description.

21. Please list the most significant appellate matter you have handled and provide a brief description.

22. Have you at any time been a member of the SDFL CJA Panel? _____

If so, please provide the dates of your service. _____

Have you been a CJA Panel Member for any other Court? _____

If so, please identify the Court and the dates.

23. Please list the case name, case number, and judge of any criminal case where you have been retained in the SD FL during the past three years.

24. In the past three years, have you been relieved from a retained case for any reason other than your client retaining another attorney? _____

If so, give particulars, including case name, case number, judge, and the reason for being relieved if not privileged:

25. List in reverse chronological order the five most recent appeals you have handled, including case name, court and citation. Please indicate whether you wrote the brief and whether you argued the appeal:

26. Please list the continuing legal education seminar(s) that you have attended within the last three years that involved federal criminal defense practice. Please note the number of hours attended per year.

NAME OF PROGRAM	DATE	NUMBER OF HOURS

27. Within the last 3 years, have you ever been the subject of a contempt proceeding?
 _____ If so, give particulars.

28. Are you aware of any instances in the last three years in which your representation has been the subject of an ineffective assistance of counsel claim?

_____ If yes, give particulars, including case name, docket number, and the judge:

29. Would you also be interested in serving on a panel of lawyers appointed to provide representation in capital cases at either the trial or appellate stage? _____

If so, please state any particular qualifications that you have to provide representation for a defendant in this kind of case:

30. Would you also be interested in serving on a panel of lawyers appointed to provide representation in capital habeas corpus proceedings? _____

If so, please state any particular qualifications that you have to provide representation for a defendant in this kind of case:

31. DESCRIBE SOFTWARE USED BY YOU OR YOUR STAFF:

Excel or other billing/spreadsheet software

Name of Software	Version	Proficiency		
		Expert	Average	Novice

Document indexing/organization/database software

Name of Software	Version	Proficiency		
		Expert	Average	Novice

Trial presentation software

Name of Software	Version	Proficiency		
		Expert	Average	Novice

Web-hosted document repositories

Name of Software	Version	Proficiency		
		Expert	Average	Novice

32. Please describe any notable achievements you have obtained in a federal or state criminal case in the last three years.

33. Please describe how you have demonstrated your commitment to indigent defense during your career.

34. Please list any foreign languages in which you are fluent:

35. Please provide the names and contact information for three individuals who are familiar with your work as a criminal defense lawyer.

36. Please submit a writing sample in the following order of preference: 1) your most recent federal sentencing submission; 2) if your most recent federal sentencing submission is not indicative of your work, then provide a substantive piece of writing filed within the last year in a federal criminal case; or 3) a substantive piece of writing filed within the last year in a state criminal case.

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

DATE _____

SIGNATURE _____