

**United States Probation Office
Southern District of Florida**

Contractor / Vendor Background Investigation Form

This form must be filled out completely and accurately.

This form may be typed or handwritten. If typed, you can type directly into this form using Adobe Acrobat. You cannot save the typed information unless you are using "Adobe Acrobat Professional." Use the TAB key to navigate between required fields. **If handwritten, information must be legibly printed in ALL UPPERCASE LETTERS.**

Complete and Full Name(s): (including aliases and maiden names):

Last Name: _____ **First Name:** _____ **Middle:** _____

Aliases and Maiden name(s): _____

Date of Birth: _____ **Social Security Number:** _____ **Birth Country:** _____

Race (Check Only One): Asian _____ Black _____ Indian _____ White _____

Eye Color: _____ **Hair Color:** _____ **Height:** _____ **Weight:** _____ **Sex:** _____

Driver License Number: _____ **State Issued:** _____

Name of Your Company: _____

Court location where you will be performing work:
(ex: Judge's Chambers, Executive Office, etc.) _____

THIS FORM MUST BE SIGNED BY APPLICANT ONLY

By signing this form, I declare all information to be accurate and complete. I understand this information will be used for an FBI Records Check to include fingerprints.

Signature (must be actual signature not electronic signature): _____

Date: _____

DO NOT COMPLETE BELOW THIS LINE

**** THIS SECTION FOR INTERNAL PURPOSES ONLY ****

	See Attached	No Record	Pending
FBI:			
Florida State Department of Law Enforcement:			
Metro-Dade Police Department:			
Comprehensive Case Information System:			

Remarks: _____

Date of Report: _____

Completed By: _____

FOR COMPLETION BY THE APPOINTING OFFICER	INTERNAL USE ONLY
Upon review of the attached NCIC background report, I have: _____ approved clearance and, _____ disapproved clearance and, _____ did not think it necessary to discuss with the candidate. _____ discussed with the above referenced candidate.	Fingerprints completed Notes:

Signature of Appointing Officer

Date