

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF FLORIDA

ADMINISTRATIVE ORDER NO. 94-10

**IN RE: AMENDED PLAN FOR THE
ESTABLISHMENT, ADMINISTRATION
AND OPERATION OF THE FEDERAL
BENCH AND BAR FUND**

FILED BY
94 APR 11 AM 10:59
D.C.
T. J. CHELTON
CLERK U.S. DIST. CT.
S.D. OF FLA. - MIAMI

It appearing to the Court that there is a need to incur certain expenses for the benefit of the Federal Bench and Bar in the administration of justice, it is, therefore,

ORDERED that a fund be established and called "The Federal Bench & Bar Fund". Such fund will be derived from fees collected in conjunction with the admission of new attorneys to the Federal Bar. Robert L. Dube, National Delegate of the Federal Bar Association, South Florida Chapter, is appointed custodian of the Fund. The duly elected officers of that organization shall be Trustees of the Fund.

It is further **ORDERED** that the funds collected incorporate a portion to be used for the benefit of the Federal Bench and Bar in the administration of justice. No funds collected shall be used to supplement the salary of any Court officer or employee.

It is further **ORDERED** that Robert L. Dube, National Delegate of the Federal Bar Association, South Florida Chapter, will, as custodian of the Federal Bench & Bar Fund, observe the following responsibilities:

1. Periodically receive from the Clerk of Court the fees collected from attorneys applying for admission to practice before the Federal Court in support of the Federal Bench and Bar Fund. Such fees will be deposited and maintained in a separate checking account.
2. Issue payment from such account by check, requiring the signature of the Custodian and the Treasurer of the Federal Bar Association, South Florida Chapter.
3. Prepare all reports necessary for the Internal Revenue Service.

It is further **ORDERED** that an appropriate audit of the Federal Bench & Bar Fund will be conducted as agreed between the Court and the Custodian, at least annually, and reported to the Chief Judge and the Clerk of Court.

It is further **ORDERED** that when a successor custodian is appointed, the outgoing custodian will prepare and sign the following statements in conjunction with an outside audit, unless waived by the Court:

1. The completion of a Statement of Assets and Fund Balance up to the date of transfer to the successor custodian;
2. The successor custodian should execute a receipt for all funds after being satisfied as to the accuracy of the statements and records provided by the outgoing custodian.

DONE AND ORDERED in chambers at the United States Federal Building and Courthouse, 299 East Broward Boulevard, Fort Lauderdale, Florida, this 7 day of April, 1994.


NORMAN C. ROETTGER
CHIEF UNITED STATES DISTRICT JUDGE

cc: All Southern District Judges and Magistrate Judges
Keenan G. Casady, District Court Executive
T.G. Cheleotis, Clerk of Court
Robert L. Dube, Esquire, Federal Bar Association
Library