

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA

ADMINISTRATIVE ORDER NO. 93-95

IN RE:

**CELLULAR TELEPHONE USAGE POLICY**

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FILED  
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CLERK  
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On November 9, 1993, at a regularly scheduled meeting of the judges of the Southern District of Florida, the financial accountability accruing from the personal use of cellular telephones by judges was discussed. The Court unanimously adopted the following policy and procedures regarding charges incurred through the use of government owned cellular telephones:

1. The District Executive, subject to fiscal constraints, shall reprogram sufficient funds into the local and long distance telephone service accounts to pay for the following cellular telephone expenses for the district judges:
  - A. Monthly service charges.
  - B. All official telephone calls, including, but not limited to, those to any judge's chambers, the divisional duty magistrate, or the offices of court units such as the District Executive, Clerk's Office, Probation Office, and Pretrial Services Office. Moreover, payment is authorized for cellular telephone calls involving security, such as calls to the Marshals Service or calls which a judge believes has important security considerations, including calls to the judge's home or other destination.
2. The Office of the District Executive shall provide the monthly cellular telephone service invoice to the respective judge. Each judge will make reimbursement for any personal calls listed on the invoice in accordance with the instructions attached to the monthly invoice by the Property and Procurement Section of the Office of the District Executive.

3. Judges are encouraged to keep their use of the cellular telephones to a minimum.

DONE and ORDERED in chambers at the United States Federal Building and Courthouse, 299 East Broward Boulevard, Fort Lauderdale, Florida, this 15th day of November, 1993.

A handwritten signature in black ink, reading "Norman C. Roettger". The signature is written in a cursive style with a large, prominent "N" and "R".

Norman C. Roettger  
Chief Judge

cc: All Southern District Judges  
All Southern District Magistrate Judges  
Keenan G. Casady, District Executive  
T.G. Cheleotis, Clerk of Court  
Carlos Juenke, Chief Probation Officer  
Roberto Febles, Chief Pretrial Services Officer  
Linda Datko, Assistant Circuit Librarian  
Daniel J. Horgan, United States Marshal