

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA

ADMINISTRATIVE ORDER NO. 92-44

**IN RE: DUTY JUDGE ASSIGNMENT  
SCHEDULE, FT. LAUDERDALE AND  
WEST PALM BEACH**

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The following is a schedule for September, 1992, through December, 1993, as to the Duty Judge for Fort Lauderdale and West Palm Beach. This Order supersedes Administrative Order 91-80. The Duty Judge's function is as follows:

1. Handle all grand jury matters. This includes convening grand juries and ruling on matters affecting those grand juries during each month's duty. The Clerk's Office will call the offices of the Duty Judge to attempt to arrange a time convenient to the Judge for the empanelment of the grand jury (if one is scheduled for that month), but if the jurors have already been summoned, the date will have to be firm and the Judge will have to adjust his or her schedule accordingly. Once the date for the empanelment is set by the Judge in consultation with the clerk, the date will have to be firm and not subject to change. Rule 6(f) of the Federal Rules of Criminal Procedure makes provisions for a grand jury return to be taken by either a Federal Judge or a United States Magistrate. Whether the District Judge or the Magistrate will take a return will be determined by the Judge. Until Rule 6(f) is further construed, a District Judge should handle immunization of witnesses and all matters that pertain to contempt.
2. Preside over all court naturalization ceremonies and emergency naturalization matters in the Northern Division.
3. Preside over matters arising from Magistrates' proceedings which are not assigned to a District Judge, including but not limited to, applications for reduction of bonds and competency examinations.
4. Transfer of Probation from foreign districts.
5. Swearing in of attorneys to practice.
6. Preside over wire tap applications in matters not assigned to any District Judge. All extensions will be handled by the District Judge who granted the original application.
7. Preside over pen register and trap and trace applications

whether they be original applications or renewals.

8. Approval of issuance of warrants of arrest in admiralty cases when the Judge in whose division the case is assigned is not in that division or is otherwise unavailable.

**MONTHLY ASSIGNMENTS:**

September	1992	Judge Ryskamp
October	1992	Judge Paine
November	1992	Judge Zloch
December	1992	Judge Gonzalez
January	1993	Judge Ryskamp
February	1993	Judge Paine
March	1993	Judge Zloch
April	1993	Judge Gonzalez
May	1993	Judge Ryskamp
June	1993	Judge Paine
July	1993	Judge Zloch
August	1993	Judge Gonzalez
September	1993	Judge Ryskamp
October	1993	Judge Paine
November	1993	Judge Zloch
December	1993	Judge Gonzalez

The Duty Judge should be present in the district and available for handling Duty Judge matters at all times during the month assigned. If it is necessary for the Duty Judge to be out of the district for a short period of time during the assignment month, it is his or her responsibility to make arrangements with another Judge to handle all Duty Judge matters arising during the brief absence, and to notify the Chief Judge and the Clerk of Court.

**DONE AND ORDERED** in Chambers at the United States Courthouse, Fort Lauderdale, Florida, this **14** day of August, 1992.

  
NORMAN C. ROETTGER, JR.  
CHIEF U.S. DISTRICT JUDGE

cc: All United States District Judges  
United States Attorney  
Federal Public Defender  
Clerk of Court  
District Executive  
Miami Review  
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