UNITED STATES DISTRICT COURT SOUTHERN DISTRICT OF FLORIDA

ADMINISTRATIVE ORDER NO. 88-25

IN RE: DESIGNATION OF DISTRICT

EXECUTIVE AS PAYROLL CERTIFYING OFFICER

GOOD CAUSE APPEARING, it is

ORDERED and ADJUDGED that Keenan G. Casady, District Executive, be designated payroll certifying officer for the United States District Court, Southern District of Florida.

So ordered pursuant to Administrative Order 88-7, wherein the District Executive is charged with the responsibility for administration of the District's personnel operation and maintenance of all personnel record-keeping functions including appointments, promotions, separations, annual leave, sick leave, and leave without pay (LWOP). The District Executive is authorized to certify the payrolls for the Office of the District Executive, the Office of the Clerk of Court (which includes all judicial staff), United States Proparion Office, and the United States Pretrial Services Office.

Such designation is administrative in nature and does not confer any authorities governing personnel actions (e.g., appointments, terminations, promotions, or quality step increases), pursuant to the appropriate Titles of the United States Code or the Judiciary Salary Plan. This order effectively simplifies the personnel payroll processing function for the Southern District of Florida.

DONE and ORDERED in chambers at the United States Courthouse, Miami, Florida, this 9th day of August, 1988.

FOR THE COURT

JAMES LAWRENCE KING

CHIEF U.S. DISTRICT JUX

cc: All Southern District Judges

All United States Magistrates

District Executive

Clerk of Court

Chief Probation Officer

Chief Pretrial Services Officer

Ralph L. Mecham, Administrative Office

of the United States Courts

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