

**THE FOLLOWING PROCEDURES ARE REQUIRED FOR ALL EMPLOYEES AND MEMBERS OF THE PUBLIC ENTERING THE COURTHOUSE:**

**REMOTE ACCESS:**

- Proceedings will be conducted remotely, to the maximum extent possible, consistent with Administrative Order No. 2020-24. *Please check the docket for your case and/or the webpage of your judge for instructions.*

**IF YOU ARE SICK:**

- Do **NOT** enter the courthouse if:
  - Fever greater than 99 degrees
  - Cough or worsening cough (excluding chronic cough due to known medical reason)
  - Shortness of breath, or any two of the following symptoms:
    - o Fever
    - o Chills
    - o Repeated shaking with chills
    - o Muscle pain
    - o Headache
    - o Sore throat
    - o New loss of taste or smell
- Contact with someone exposed to COVID-19 or has tested positive

**FACE MASKS:**

- Face mask or face covering is **required**. It must completely conceal the wearer's nose and mouth at all times. If you are ordered to be at the Courthouse and do not have a mask, you must contact the judge's chambers in advance.
- Members of the public and court employees that refuse to wear required face coverings or adhere to social distancing requirements may be asked to leave the court facility.

**SOCIAL DISTANCING:**

- You must maintain a 6-foot separation from another person at all times. This is required even if you arrive to the Courthouse together.
- No more than 2 persons in the elevator at one time.
- The number of persons in each elevator is limited to the floor markings.
- No more than 2 persons may use the restroom at one time.
- In-person court proceedings will be limited to no more than 10 people.

**STAY INFORMED:**

- The FLSD has adopted the United States Court Federal Judiciary COVID-19 Recovery Guidelines. For further information please click [here](#) .
- The FLSD is regularly meeting with local public health officials to monitor local public health conditions related to COVID-19 and is evaluating data to assess the Court's readiness to proceed to the next phase of court capacity.