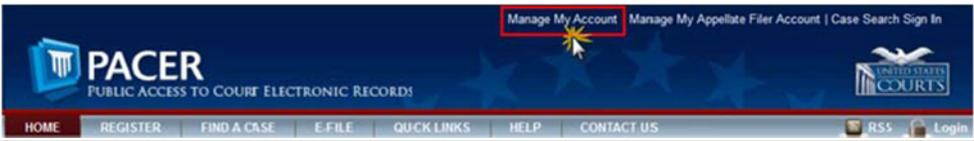
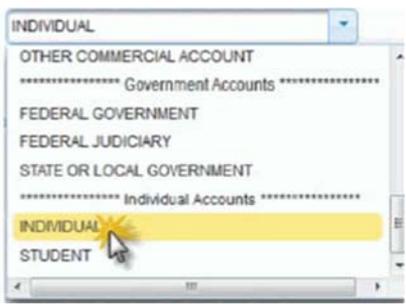


Upgrade Your Current PACER Account BEFORE Jan 27, 2020

If you have an individual PACER account, it must be upgraded for Central Sign-On in a NextGen CM/ECF court.

PACER accounts created prior to August 11, 2014, must be upgraded.

Step	Action										
1	Go to www.pacer.gov										
2	<p>Select Manage My Account</p> 										
3	Log in with your current PACER Username and Password.										
4	<p>Note the Account Type. Select the Upgrade link</p> <table border="0"> <tr> <td style="padding-right: 20px;">Account Number</td> <td>2653066</td> </tr> <tr> <td>Username</td> <td>us3686</td> </tr> <tr> <td>Account Balance</td> <td>\$0.00</td> </tr> <tr> <td>Case Search Status</td> <td>Active</td> </tr> <tr> <td>Account Type</td> <td>Legacy PACER Account (Upgrade)</td> </tr> </table>	Account Number	2653066	Username	us3686	Account Balance	\$0.00	Case Search Status	Active	Account Type	Legacy PACER Account (Upgrade)
Account Number	2653066										
Username	us3686										
Account Balance	\$0.00										
Case Search Status	Active										
Account Type	Legacy PACER Account (Upgrade)										
5	Take note of the information about account conversion.										
6	<p>Update/enter all required information in each tab (Person, Address, Security). Select Next to move to the next tab and Submit when finished.</p> <p>In the Person tab, select Individual as your user type. [Note: If you work for a government agency that falls under the Local Rules of this Court (see https://www.flsd.uscourts.gov/government-attorneys), please make the appropriate selection from the “Government Accounts” category, rather than the “Individual Accounts” category.</p> 										
7	Close the Upgrade Complete button. Your account has been upgraded.										

For additional assistance, please contact the PACER Service Center at 1-800-676-6856.