



UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF FLORIDA
ADMINISTRATIVE ORDER 2006-26

IN RE:
**REQUIREMENT THAT SOUTHERN DISTRICT OF FLORIDA
BAR MEMBERS FILE DOCUMENTS ELECTRONICALLY**

The Clerk's Office for the United States District Court for the Southern District of Florida implemented its Case Management/Electronic Case Filing (CM/ECF) system on October 12, 2006. Under Administrative Procedures adopted in connection with this system, Section 2A specifies that it is mandatory for members of the District's Bar to file documents electronically. Section 3B further requires that Bar members register to receive a system login.

CM/ECF system registration was opened to Bar members on the Court's Internet site on February 17, 2006. Southern District of Florida Bar members were specifically advised of registration and training requirements through a Clerk's Notice sent to their last-known office address on or about April 10, 2006. The attorney registration and training requirement has also been published in the Daily Business Review and reference to it has been posted on the District's Internet site.

The first general training session for Bar members was offered on March 7, 2006 in Miami, and training has been offered continuously in Miami and Fort Lauderdale throughout the spring and summer. The training sessions collectively offered the capacity to conduct training for over 5,400 members of the District's Bar.

Inasmuch as members of the District's Bar are expected to file documents electronically to the CM/ECF system in accordance with the District's Administrative Procedures; the impending implementation of the system, Bar training requirements, and availability of training were posted and made well-known to members of the Bar; and the system is now available for use for purposes of electronically filing documents with the Clerk of Court,

It is **ORDERED** that except as to those categories of documents which must be filed conventionally pursuant to Section 5 of the Court's Administrative Procedures which include documents filed under seal; transcripts and exhibits filed in social security cases and in habeas cases; civil complaints; emergency motions; initiating criminal documents; and plea agreements, members of the Southern District of Florida Bar shall file all other court documents electronically; and

It is further **ORDERED** that any member of the Southern District of Florida Bar who seeks to file a document in the conventional manner because the attorney has not obtained a CM/ECF system login must appear in-person at the nearest Court Division Clerk's Office during published business hours with proper identification and Florida Bar credentials to conventionally file the document; and

It is further **ORDERED** that effective November 6, 2006 and until further notice, except for documents which must be filed conventionally pursuant to Section 5 of the Administrative

Procedures, the Clerk of Court shall issue an Order to Show Cause before me to any member of the District's Bar who submits a document for filing in the conventional manner.

DONE AND ORDERED in Chambers at Fort Lauderdale, Broward County, Florida, this 25th day of October 2006.



WILLIAM J. ZLOCH
CHIEF UNITED STATES DISTRICT JUDGE

c: The Honorable J.L. Edmondson, Chief Judge
United States Court of Appeals for the Eleventh Circuit
All Southern District Judges and Magistrate Judges
Norman Zoller, Circuit Executive, Eleventh Circuit
Thomas Meeks, Chair, Ad Hoc Committee on Rules & Procedures
All Members of the Ad Hoc Committee on Rules & Procedures
Library
Daily Business Review