

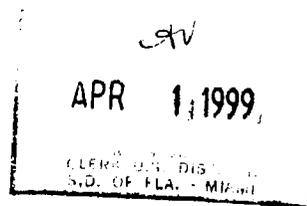
UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA

ADMINISTRATIVE ORDER NO. 99-29

**IN RE:**

**PROCEDURES FOR THE ASSIGNMENT OF CASES  
TO MAGISTRATE JUDGE ANDREA M. SIMONTON  
AND MAGISTRATE JUDGE JOHN J. O'SULLIVAN**

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Due to the pending appointment of former Managing Assistant U.S. Attorney Andrea M. Simonton as United States Magistrate Judge and the appointment of former Assistant U.S. Attorney John J. O'Sullivan as United States Magistrate Judge, the following procedures are hereby implemented effective April 1, 1999:

Magistrate Judge Simonton

Magistrate Judge Simonton may not preside over any matter which was pending under her official responsibility as the Managing Assistant U.S. Attorney of the Central Region of the U.S. Attorney's Office.

Magistrate Judge Simonton may not preside over any matter in which AUSA Richard Scruggs is representing the United States, or any matter in which AUSA Scruggs has supervisory responsibility over the case. In any other occasional instances where AUSA Scruggs' participation in a case would be covered by CJC 3(C)(1)(d), the U.S. Attorney's Office will notify the Court and opposing counsel of the situation so that Magistrate Judge Simonton can recuse herself.

Magistrate Judge O'Sullivan

Magistrate Judge O'Sullivan may not preside over any matter which was pending under his official responsibility as the Chief of the Criminal Division of the U.S. Attorney's Office.

Copies of the amended Certificate of Trial Attorney, Criminal Complaint Cover Sheet, and Civil Complaint Cover Sheet are attached and should be used effective April 1, 1999.

Administrative Order No. 99-29  
In re: Procedures for the Assignment of Cases  
to Magistrate Judge Andrea M. Simonton and  
Magistrate Judge John J. O'Sullivan  
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**DONE AND ORDERED** in chambers at the James Lawrence King Federal Justice Building,  
99 Northeast Fourth Street, Miami, Florida, this 1<sup>st</sup> day of April 1999.

  
EDWARD B. DAVIS  
CHIEF UNITED STATES DISTRICT JUDGE

c: Chief Judge Joseph W. Hatchett, Eleventh Circuit  
All Southern District Judges  
All Southern District Magistrate Judges  
United States Attorney  
Federal Public Defender  
Acting Chief Pretrial Services Officer  
Carlos Juenke, Court Administrator/Clerk of Court  
Library

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA  
\_\_\_\_\_ DIVISION

Case No. \_\_\_\_\_

UNITED STATES OF AMERICA

vs.

Defendant  
\_\_\_\_\_ /

**CRIMINAL COMPLAINT COVER SHEET**

1. Did this case originate from a matter pending in the United States Attorney's Office prior to April 1, 1999?     Yes     No
2. Did this case originate from a matter pending in the Central Region of the United States Attorney's Office prior to April 1, 1999?     Yes     No

Respectfully submitted,

THOMAS E. SCOTT  
UNITED STATES ATTORNEY

BY: \_\_\_\_\_

ASSISTANT UNITED STATES ATTORNEY  
Florida Bar Number  
99 N. E. 4th Street  
Miami, Florida 33132-2111  
TEL (305) 961-9XXX  
FAX (305) 536-XXXX  
E-MAIL ADDRESS:

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA  
\_\_\_\_\_ DIVISION

Case No. \_\_\_\_\_

vs.

\_\_\_\_\_ /

**CIVIL COMPLAINT COVER SHEET**

1. Did this case originate from a matter pending in the Central Region of the United States Attorney's Office prior to April 1, 1999? \_\_\_ Yes \_\_\_ No

Respectfully submitted,

THOMAS E. SCOTT  
UNITED STATES ATTORNEY

BY: \_\_\_\_\_

ASSISTANT UNITED STATES ATTORNEY  
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99 N. E. 4th Street  
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FAX (305) 536-XXXX  
E-MAIL ADDRESS:

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA

UNITED STATES OF AMERICA

CASE NO. \_\_\_\_\_

v.

CERTIFICATE OF TRIAL ATTORNEY\*

\_\_\_\_\_

Superseding Case Information:

Court Division: (Select One)

New Defendant(s) Yes \_\_\_ No \_\_\_

\_\_\_ Miami \_\_\_ Key West  
\_\_\_ FTL \_\_\_ WPB \_\_\_ FTP

Number of New Defendants \_\_\_\_\_  
Total number of counts \_\_\_\_\_

I do hereby certify that:

1. I have carefully considered the allegations of the indictment, the number of defendants, the number of probable witnesses and the legal complexities of the Indictment/Information attached hereto.

2. I am aware that the information supplied on this statement will be relied upon by the Judges of this Court in setting their calendars and scheduling criminal trials under the mandate of the Speedy Trial Act, Title 28 U.S.C. Section 3161.

3. Interpreter: (Yes or No) \_\_\_\_\_  
List language and/or dialect \_\_\_\_\_

4. This case will take \_\_\_ days for the parties to try.

5. Please check appropriate category and type of offense listed below:  
(Check only one) (Check only one)

I	0 to 5 days	_____	Petty	_____
II	6 to 10 days	_____	Minor	_____
III	11 to 20 days	_____	Misdem.	_____
IV	21 to 60 days	_____	Felony	_____
V	61 days and over	_____		

6. Has this case been previously filed in this District Court? (Yes or No) \_\_\_\_\_

If yes:  
Judge: \_\_\_\_\_ Case No. \_\_\_\_\_  
(Attach copy of dispositive order)

Has a complaint been filed in this matter? (Yes or No) \_\_\_\_\_

If yes:  
Magistrate Case No. \_\_\_\_\_  
Related Miscellaneous numbers: \_\_\_\_\_  
Defendant(s) in federal custody as of \_\_\_\_\_  
Defendant(s) in state custody as of \_\_\_\_\_  
Rule 20 from the \_\_\_\_\_ District of \_\_\_\_\_

Is this a potential death penalty case? (Yes or No) \_\_\_\_\_

7. Does this case originate from a matter pending in the U. S. Attorney's Office prior to April 1, 1999? \_\_\_ Yes \_\_\_ No If yes, was it pending in the Central Region? \_\_\_ Yes \_\_\_ No

\_\_\_\_\_  
ASSISTANT UNITED STATES ATTORNEY  
Florida Bar No.