



CAREER OPPORTUNITY

United States District Court Western District of Wisconsin

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| Position: | Staff Law Clerk |
| Vacancy Number: | 14-02 |
| Location: | Madison, Wisconsin |
| Salary Range: | JSP-11-1 (currently 62,909) |
| Date Posted: | October 22, 2013 |
| Closing Date: | November 8, 2013 Close of Business |

*** Applications/resumes will be considered as they are received. ***

This is to invite applications for a staff law clerk position in the United States District Court for the Western District of Wisconsin, with vacancy to be filled as soon as possible. Service will be for one year and one day.

Position Summary

This staff law clerk will primarily assist the court in reviewing social security administrative decisions and records on appeal and preparing draft opinions under the supervision of the Chief Judge.

Minimum Qualifications and/or Educational Requirements

In reviewing applications, we look for candidates who are excellent researchers and writers and can demonstrate qualities of scholarship, integrity, commitment to service, preference for intellectual changes, and congeniality. Preference is given to individuals who have experience in the area of social security disability law. The applicant must be admitted to practice before a state bar.

Benefits

Federal benefits include paid vacation and sick leave and paid holidays. Optional benefits include health and life insurance, disability and long-term care insurance, and dental and vision insurance.

Background Investigation Requirements

As a condition of employment, the selectee considered for this position is required to undergo an FBI check and/or investigation. The selectee may be appointed provisionally, and retention will depend upon a favorable suitability determination of the background check or investigation.

Notice to Applicants

Judiciary employees serve under excepted appointments (not civil service). Excepted appointments are at will and can be terminated with or without cause.

The Court requires employees to adhere to the Code of Conduct of Judicial Employees which is available at <http://www.uscourts.gov/library/conduct.html>. Direct deposit is required for employee salary compensation. Applicants must be United States citizens or eligible to work in the United States.

Procedures for Applying

In order to be considered for this position, go to:

<https://oscar.uscourts.gov/>

Complete the information fields and attach your cover letter, resume, two letters of recommendation, two writing samples, undergraduate transcript, and law school transcript.

Only applicants who are selected for interviews will be contacted. Applicants selected for interviews must travel at their own expense.

The United States District Court reserves the right to amend the conditions of this job vacancy announcement, or to withdraw the announcement at any time without prior written or other notice.

The United States District Court is an Equal Opportunity Employer