



**UNITED STATES BANKRUPTCY COURT  
FOR THE CENTRAL DISTRICT OF ILLINOIS  
OFFICE OF THE CLERK**

**Vacancy Announcement #2013-03**

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Position:	Systems Analyst/Programmer
Posting Dates:	May 8, 2013 - May 31, 2013
Classification Level:	CL 27 starting from \$45,928 - \$57,408 depending on experience and qualifications, with growth <i>potential</i> to \$74,628
Location:	Springfield, Illinois

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The U.S. Bankruptcy Court for the Central District of Illinois has an opening for a Systems Analyst/ Programmer. The Information Technology team provides support services to 4 Judges and 35 staff members in Chambers and the Clerk's Office. Come discover a challenging and rewarding career in our Court!

**POSITION OVERVIEW:**

The Court has a robust and active IT Department and is looking to add an intelligent, creative, innovative, industrious and independent worker to help implement the Court's progressive vision and commitment to various information technologies. Candidates must be highly self-motivated, extremely detail-oriented and organized, present a professional demeanor, work well in a team environment, and demonstrate an ability to independently bring projects to completion. In addition, the candidate must be able to manage multiple priorities and projects.

The Systems Analyst/Programmer provides local programming and customization of nationally supported automated systems and off the shelf software to meets the Court's automation needs. In addition to programming, the Systems Analyst/Programmer evaluates the effectiveness of the Court's automation systems and recommends improvements; performs work related to designing, modifying, and adapting existing and acquired software, and is primarily responsible for writing code and meeting with end users to analyze their needs to implement software solutions.

**REPRESENTATIVE DUTIES:**

Write code to specifications, document work, develop custom reports, prepare flow charts, and performs routine testing. Design, configure, and implement computer hardware and operating system software. Develop standard guidelines to guide the use and acquisition of software and to protect vulnerable information.

Maintain expertise in court unit database administration and respond to the more complex questions relating to court unit database services. Assist in developing specific system features to meet the needs of the Court. This involves making adaptations to existing systems, participating in planning for and acquiring new systems and developing custom applications.

Develop and install software and advise the staff on the use of the software. Oversee applications through the full software development life cycle. Analyze needs and product requirements to create a design. Identify complex problems and review related information to develop and evaluate options and implement solutions.

**COURT PREFERRED SKILLS:**

Experience programming in a modern language is required. Incumbent will be expected to build proficiency in the following languages: PHP, MySQL, ColdFusion, ASP.NET, JavaScript and Java. Current technical proficiency in the following is also advantageous: Microsoft Windows Server 2003/2008, Windows XP/7, Microsoft SQL, and Microsoft Office 2010, DNS, DHCP, WINS, Active Directory, IIS 6 and 7.

**QUALIFICATIONS:**

Two or more years progressive experience designing, implementing and maintaining computer systems that included the completion of software development project assignments involving systems analysis, computer programming, testing code, systems integration, and information technology. At least one year of experience at or equivalent to work at the CL-25 level or above. A bachelor's degree from an accredited college or university may be substituted for general experience. Candidates must have excellent verbal and written communication skills.

**CONDITION OF EMPLOYMENT:**

Applicants must be U.S. citizens or eligible to work in the United States. A background investigation including fingerprint and criminal record checks will be conducted. Any applicant selected for a position will be hired provisionally pending successful completion of the investigation. Retention depends on a favorable suitability determination. This position is subject to mandatory electronic fund transfer (direct deposit) for salary payment.

**BENEFITS:**

This is a full-time, permanent position with benefits including:

- 10 paid holidays per year
- 13 days paid vacation for the first three years of full-time employment. Thereafter, 20 to 26 days per year dependent upon length of federal service
- 13 days of paid sick leave per year (unlimited accumulation)
- Choice of a variety of employer-subsidized federal health and life insurance plans
- Mandatory participation in the Federal Employees Retirement System
- Optional participation in the Thrift Savings Plan
- Optional Long-term disability and long-term care insurance
- Optional participation in The Flexible Benefit and Commuter Benefit Programs

**HOW TO APPLY:**

Qualified candidates should submit an AO78 (Standard Application Form) available on-line at [www.ilcb.uscourts.gov](http://www.ilcb.uscourts.gov), a cover letter, a detailed resume which includes all applicable education, professional and training experience, college transcripts, three professional references, and copies of two recent performance evaluations. Any materials not submitted may disqualify an applicant for further consideration. All application materials should be sent in an envelope marked "Confidential" to:

U.S. Bankruptcy Court -ILC  
Attn: Human Resources - Announcement #2013-03  
226 U.S. Courthouse - 600 E. Monroe Street  
Springfield, IL 62701

Only qualified applicants will be considered for this position. If selected for an interview, participation in the interview process in Springfield, Illinois will be at the applicant's own expense. Management may close this announcement at any time. It is therefore recommended that applications be submitted as soon as possible. Due to the expected high volume of applicants for this position, the court will only communicate with those qualified applicants who are selected to interview.

***THE UNITED STATES BANKRUPTCY COURT IS AN EQUAL OPPORTUNITY EMPLOYER***