



**UNITED STATES DISTRICT COURT
MIDDLE DISTRICT OF FLORIDA
Ocala Division**

VACANCY ANNOUNCEMENT

JUDICIAL LAW CLERK

to the Honorable Philip R. Lammens, United States Magistrate Judge

\$57,408 - \$96,690 *

Announcement No.: 13-06 Position Closes: Open Until Filled Available: August 2013

Position Overview

The judicial law clerk serves as legal advisor to the Honorable Philip R. Lammens, United States Magistrate Judge, including the management of civil and criminal cases, the researching of issues of law, and the drafting of orders. The caseload in the jurisdiction is heavy, and the types of cases presented are varied and often involve novel issues of law. While the nature of the matters presented is serious, the office environment is personable. There is daily interaction with the Judge and other law clerks concerning legal and court-related issues. Judicial law clerks are also responsible for some clerical/administrative duties, as chambers arrangements do not include a secretary. Employment with the United States District Court offers a generous benefits package, civil and criminal law trial experience at the federal court level, and an environment providing significant responsibility and challenge.

Minimum Qualification Requirements

To qualify for the position, one must be a law school graduate at the time of appointment with academic standing within the top fifteen percent of the class and must possess excellent research, writing, and communication skills. Membership (along with active participation) in law review, moot court, and/or a publication in a law review journal is strongly preferred. Bar membership and post-graduate experience in actual litigation a benefit.

Deadline for Receipt of Resumes

Applicants should submit a cover letter, current resume with day and evening telephone numbers, writing sample, and a law school transcript to Federal Clerkship, Attn. Ocala Law Clerk Vacancy # 13-06, 207 N.W. 2nd Street, Ocala, Florida 34475-6666. Resumes must contain GPA and class rank. All resumes will be considered when received. Selected interviews will be scheduled until the position is filled. Facsimiles will NOT be accepted.

THE UNITED STATES GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

(See reverse side for employee benefits)

* Starting salary commensurate with work experience and prior pay history.

(Salary may be higher with previous experience as a law clerk to a federal judge.)

Applicants must be U.S. citizen or eligible to work in the United States and are subject to a background check
Employees are required to use the Electronic Fund Transfer (EFT) for payroll deposit

EMPLOYEE BENEFITS

Employees of the United States District Court ARE NOT included in the Government's Civil Service classification. They are, however, entitled to the same benefits as other federal government employees. Some of the benefits are:

- Thirteen (13) days of paid vacation per year for the first three years of government employment. Up to 26 days per year thereafter. Coverage under the federal employees' Leave Act is at the discretion of the appointing judge.
- Participation in the federal health insurance program of your choice.
- Participation in a group life insurance program.
- Participation in a group long-term disability insurance program.
- Participation in a group long-term care insurance program.
- Participation in a pre-tax flexible spending account plan for dependent care expenses and medical/dental expenses not covered by health insurance.
- A minimum of ten (10) paid holidays per year.
- Excellent opportunities for promotions based upon performance and time-in-grade.
- Time in-service for employees of other federal agencies, as well as time for those with prior military service, will be taken into consideration when computing leave accrual.
- Relocation expenses are not reimbursed. Applicants selected for interviews must travel at their own expense.

The United States District Court for the Middle District of Florida serves a 35-county area in mid-Florida, with a population in excess of ten million people. The Clerk's Office is headquartered in Orlando, with full time divisional offices located in Tampa, Jacksonville, Ocala, and Ft. Myers, Florida. The Clerk's Office is responsible for providing clerical and administrative support to all areas of the federal judicial administrative process.