

**Federal Public Defender  
for the Middle District of Florida**

**Position Title: Research & Writing Attorney Specialist**

**Position Location:** Tampa, Florida

**Grade / Salary Range:** This position is subject to the availability of Federal funds. Salary Dependent Upon Budget Approval and experience, but range is \$57,408 to \$125,695.

**Qualifications:** The successful applicant must be a graduate from an accredited law school and a member in good standing of a state bar. Applicants should have a commitment to providing quality representation to indigent defendants and have a reputation for personal integrity. Strong computer research, word processing, and interpersonal communication skills are essential for this position, as is the ability to analyze legal issues from lengthy, complex records and write clearly and concisely. Excellent and highly accurate writing is required. Successful applicants will be able to prioritize projects and work both independently and cooperatively. Research & Writing attorneys may not engage in the private practice of law. This is not a trial attorney position.

**Additional Experience and Proven Skill in the following areas:**

- Knowledge of the Federal criminal justice system and related agencies preferred;
- Proficient working with computers, Word Perfect, Adobe Acrobat Standard, CaseMap, summation, and conducting internet based research.

**Information for Applicants:**

**Deadline** to submit applications is **FRIDAY, May 18, 2012.**

Send cover letter with resume, three professional references, and a report writing sample in electronic **PDF** format via email to:

**Federal Public Defender  
Attn: Martha Lugo, Personnel Administrator  
martha\_lugo@fd.org**

Phone inquiries can be directed to Ms. Lugo at (813) 228-2715.

The Federal Public Defender's office is a branch of the U.S. Courts, an Equal Opportunity Employer, and operates under authority of the Criminal Justice Act, 18 U.S.C. Section 3006A, to provide indigent defense services in federal criminal cases and related matters in the federal courts. This is Excepted Service Employment with Federal Government Benefits. Salary is Based on Experience. This position is subject to mandatory Electronic Funds Transfer (Direct Deposit) of federal salary payment. Only qualified applicants will be considered for this position. Applicants must be U.S. Citizens or eligible to work in and for the United States. Applicants selected for interviews must travel at their own expense. This position is subject to a background investigation, therefore, the successful applicant will undergo a mandatory criminal background check investigation, which will include the completion of fingerprint checks. The FDO provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation, please notify Ms. Lugo at (813) 228-2715. The decision on granting reasonable accommodations will be made on a case by case basis.

**POSTING DATE: April 19, 2012 to May 18, 2012, 5:00 p.m. E.S.T.**

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You have successfully submitted your vacancy announcement for posting. Please be aware that it may take up to 24 hours before your posting appears on our employment page, and that postings submitted after 2:00pm Eastern Time on a Friday will not be displayed until the following Monday. If you have any questions regarding your posting, please contact us by e-mail at [fdorgjobposting@ao.uscourts.gov](mailto:fdorgjobposting@ao.uscourts.gov).

**INSTRUCTIONS:** In order to post your vacancy announcement on our employment page, you **MUST** fill in all of the fields below. The information that is captured on this page, along with a link to the pdf version of the vacancy announcement, will be displayed on the employment page after you click on the "Submit Posting" button below. Please be aware that it may take up to 24 hours before your posting is displayed, and that postings submitted after 2:00pm Eastern Time on a Friday will not be displayed until the following Monday.

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Office of Defender Services/Training Branch, Administrative Office of the United States Courts \* One Columbus Circle, N.E. \* Suite G-430 \* Washington, DC 20544 Phone (202) 502-2900 \* Hotline (800) 788-9908 \* Fax (202) 502-2911