



## Full Public Notice for Appointment of New Magistrate Judge

The United States District Court, Northern District of Florida, is currently accepting applications for a full-time magistrate judge position to be resident in Tallahassee, Florida.

The duties for the position are demanding, wide-ranging and include: 1) pretrial matters and evidentiary proceedings on delegation from judges of the district court; 2) discovery and settlement matters in civil cases; 3) pretrial motions, trial and disposition of civil cases upon consent of the litigants; 4) civil rights cases filed by prisoners, non-prisoner pro se civil cases and social security cases; 5) preliminary proceedings in criminal cases; 6) trial and disposition of misdemeanor cases (CVB); 7) other duties such as criminal complaints and arrest warrants, search warrants, initial appearances, grand jury matters; and 8) naturalization ceremonies. The basic jurisdiction of the United States magistrate judge is specified in 28 U.S.C § 636 and in United States District Court.

To be qualified for appointment an applicant must

- 1) Be, and have been for at least five years, a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least 5 years (with some substitutes authorized);
- 2) Be competent to perform all duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness;
- 3) Be less than seventy years old; and
- 4) Not be related to a judge of the district court.

A Merit Selection Panel composed of attorneys and other members of the community will review all applicants and recommend to the Judges of the District Court in confidence the persons it considers best qualified. The Panel for the Tallahassee position will submit to the Court the names of five candidates for such position. The court will make the appointment, following an FBI full-field investigation and an IRS tax check of the appointee, which probably can not be completed prior to March 19, 2012. An affirmative effort will be made to give due consideration to all qualified candidates, including women and members of minority groups. The current annual salary of the position is \$160,080.00. The term of office is 8 years.

Applicants must use the official application form. The application form may be obtained at the intake counters of the Clerk's Office in Tallahassee, Gainesville, Panama City, and Pensacola or at the Court's internet website at [www.flnd.uscourts.gov](http://www.flnd.uscourts.gov). The original and thirteen (13) copies of the completed application, including a recent and in-depth writing sample and a two page response to the following question: "Why are you interested in becoming a United States Magistrate Judge and why are you the best person for this position? The application packet must be submitted only by the applicant personally (i.e., an application may not be submitted on behalf of another) and must be received, regardless to mode of delivery, at the following address of the Office of the Clerk in Tallahassee by **September 14, 2011**. Applications by facsimile or e-mail transmission cannot be accepted.

**Jessica J. Lyublanovits, Clerk of Court**  
**United States District Court for the**  
**Northern District of Florida**  
**Attn: Magistrate Judge Applications**  
**111 N. Adams Street, Tallahassee, Florida 32301-7730**

All applications will be kept confidential, unless the applicant consents to disclosure, and all applications will be examined only by members of the Merit Selection Panel and the judges of the district court. The panel's deliberations will remain confidential.