

**UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA**

**REQUEST FOR CERTIFICATE OF GOOD STANDING FORM**

If you are admitted to the Southern District of Florida and would like a **Certificate of Good Standing**, please send this form along with a self-addressed stamped envelope and a check for \$15.00 (per certificate) payable to The Clerk, US Courts to the following address:

US District Court  
400 North Miami Avenue, Room 8N09  
Miami, Florida 33128-7716  
**Re: Certificate of Good Standing**

**You must include the following information:**

**Quantity:**

**Florida Bar number:**

**Your name:**

**Firm and/or Mailing Address:**

**Telephone number:**

**Please include a Statement of Discipline**

**It takes approximately 2 weeks to process a request. If a certificate is needed immediately, please go into any Clerk's Office Intake Section and an Intake clerk will issue a certificate while you wait. If you request the certificate at the Intake Counter, you may pay by cash, check, money order, or credit card. If a statement of discipline is needed, please include that in your request. There is no charge for this information.**

If a copy of your application is needed, please include this information in your request. Someone will contact you regarding this request since applications are periodically purged pursuant to the Records Retention Guidelines from the Administrative Office.

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**Internal Use Only**

DOA:

Name as listed on file:

Date completed: