

**** NOTICE TO TERMINATED ATTORNEYS REGARDING FUTURE CM/ECF NOTICES****

Effective August 1, 2007, an attorney who is or has been terminated in a case in the Southern District of Florida will **NOT** receive notices regarding future case activity. This change affects notices sent to attorneys authorized to receive notices electronically *and* attorneys that receive notices through the U.S. mail. If you have questions after reading the following information, please contact the CM/ECF Help Desk at 1-888-318-2260.

Attorneys Authorized to File and Receive Notices Electronically in CM/ECF

Attorneys who are authorized to file and receive notices electronically in CM/ECF will **NOT** automatically receive electronic notices about case activity after they are terminated in a case. Authorized CM/ECF users who want to continue receiving electronic notices in a case after they have been terminated must take the following steps:

1. Access the Court's CM/ECF page at <http://ecf.flsd.uscourts.gov> and login;
2. Under *Utilities*, select "Maintain Your Account";
3. Select "Email Information";
4. Check the box next to *Send notices in these additional cases*;
5. Enter the case number in the open box at the right of the screen;
6. Select "Return to Account Screen";
7. Press *Submit*.

Attorneys may also track the status of cases through PACER. Additional information is available at <http://pacer.psc.uscourts.gov>.

Attorneys Appearing Pro Hac Vice Receiving Electronic CM/ECF Notices and Attorneys Receiving CM/ECF Notices via the U.S. Mail

Attorneys permitted to make limited appearances (i.e. admitted pro hac vice) who are authorized to receive notices electronically will **NOT** receive electronic notices about case activity after they are terminated in a case. In addition, attorneys receiving CM/ECF notices through the U.S. mail will **NOT** receive notices about case activity after they are terminated in a case. Such attorneys who are interested in tracking the status of a case after they have been terminated have the following options:

1. Become a member of the local bar and obtain a CM/ECF login and password. Additional information is available on our website at <http://www.flsd.uscourts.gov>.
2. Track the status of the case through PACER. Additional information is available at <http://pacer.psc.uscourts.gov>.