

UNITED STATES DISTRICT COURT
COURT REPORTER SECTION
400 NORTH MIAMI AVENUE, #8N09
MIAMI FLORIDA 33128-7788
305-523-5635

TRANSCRIPT NON-APPEAL ORDER FORM

Fax Orders To: (305) 523-5639

Attn: Court Reporter Coordinator

Note: Please refer to docket sheet for name of reporter or tape number. If reporter present at hearing, please contact reporter directly. Contact Information is listed at : www.flsd.uscourts.gov, under Transcript Information /Contact information. If a taped proceeding, please complete this form and forward to the Court Reporter Coordinator.

Requestor's

Name: _____ Phone: _____

Mailing/Billing Address: _____

Date Requested: _____ Date Sent to Transcriber: _____

Court use only

Magistrate Judge/District Judge: _____

Date(s) of hearing(s): _____

Type of Proceeding(s): _____

Case Number: _____ Case Name/Style: _____

Reporter Name/Digital Numbers: _____

Special Instructions: _____

☐ Ship Overnight via _____ Account #: _____ Priority: _____

☐ Hold for pickup

Indicate transcript rate desired: *The court reporter will contact you to make financial arrangements.*

	<u>Taped Proceeding</u>	<u>Court Reporter</u>
<input type="checkbox"/> Ordinary (A transcript to be completed within 30 calendar days after receipt of order.)	\$3.65	\$4.02
<input type="checkbox"/> 14-Day Transcript (A transcript to be completed 14 calendar days after receipt of order.)	\$4.25	\$4.68
<input type="checkbox"/> Expedited (A transcript to be completed within 7 calendar days after receipt of order.)	\$4.85	\$5.34
<input type="checkbox"/> 3 - DAY Expedited (A transcript to be completed within 3 calendar days after receipt of order.)	\$5.45	\$6.00
<input type="checkbox"/> Daily** (A transcript to be completed by 5:00 PM the day following receipt of order.)	\$6.05	\$6.66
<input type="checkbox"/> Copy of Audio (Shall not be used as official record nor transcript thereof. Official transcripts must be ordered through court.)	\$31.00	

IMPORTANT: DO NOT use this form for the following requests:

- ▶ **CJA Panel Attorneys:** CJA 24 form(s) must be used for all transcript requests.
- ▶ **FPD/USAO:** Your in-house order form must be used for all transcript requests.

****Transcript Requests received after 3PM are considered received 'next business day'.**