

May 15, 2018

SOLICITATION NOTICE FOR COPIER MAINTENANCE AGREEMENT

The United States District Court for the Southern District of Florida is seeking a Ricoh-authorized dealer, or equal, to provide a Service Maintenance Agreement for 91 multifunctional devices (MFD's) located in the United States Courthouses in Key West, Miami, Ft. Lauderdale, West Palm Beach and Ft. Pierce. Note, that as we purchase additional MFD's these will need to be added to the contract over time and some of the older copiers will be removed from the contract when they are retired.

The Court intends to award one (1) contract based on lowest price technically acceptable.

If you are interested in obtaining a copy of the solicitation, you may request one via email by sending an email to:

Cira Torres, Contracting Officer
United States District Court
301 North Miami Avenue, Rm 396
Miami, FL 33128
Phone: (305) 523-5642
Email: cira_torres@flsd.uscourts.gov

Questions to Solicitation are due no later than **May 23, 2018 by 2PM EST**. All questions regarding this solicitation must be submitted in writing via email at the above address. Answers to questions will be issued in writing to all vendors on the bidders list for this solicitation.

Response to Solicitation are due no later than **May 31, 2018 by 2PM EST**. All responses regarding this solicitation must be submitted in writing via email at the above address.