

**UNITED STATES DISTRICT COURT
COURT REPORTER SECTION
400 NORTH MIAMI AVENUE, #8N09
MIAMI FLORIDA 33128-7788
305-523-5635**

TRANSCRIPT NON-APPEAL ORDER FORM

Fax Orders To: (305) 523-5639

Attn: Court Reporter Coordinator

Note: Please refer to docket sheet for name of reporter or digital number. If reporter present at hearing, please contact reporter directly. Contact Information is listed at : www.flsd.uscourts.gov, under Transcript Information /Contact information. If a digital proceeding, please complete this form and forward to the Court Reporter Coordinator.

Requestor's

Name: _____ **Phone:** _____

Mailing/Billing Address: _____

Date Requested: _____ **Date Sent to Transcriber:** _____

Court use only

Magistrate Judge/District Judge: _____

Date(s) of hearing(s): _____

Type of Proceeding(s): _____

Case Number: _____ **Case Name/Style:** _____

Reporter Name/Digital Number: _____

Special Instructions: _____

Ship Overnight via _____ **Account #:** _____ **Priority:** _____

Hold for pickup

Indicate transcript rate desired: *The court reporter will contact you to make financial arrangements.*

	Digital Proceeding	Court Reporter
<input type="checkbox"/> Ordinary <i>(A transcript to be completed within 30 calender days after receipt of order.)</i>	\$3.65 per page	\$4.02 per page
<input type="checkbox"/> 14-Day Transcript <i>(A transcript to be completed 14 calender days after receipt of order.)</i>	\$4.25 per page	\$4.68 per page
<input type="checkbox"/> Expedited <i>(A transcript to be completed within 7 calender days after receipt of order.)</i>	\$4.85 per page	\$5.34 per page
<input type="checkbox"/> Daily** <i>(A transcript to be completed by 5:00PM the day following receipt of order.)</i>	\$6.05 per page	\$6.66 per page
<input type="checkbox"/> Copy of Audio <i>(Shall not be used as official record nor transcript thereof. Official transcripts must be ordered through court.)</i>	\$30.00	

IMPORTANT: DO NOT use this form for the following requests:

- **CJA Panel Attorneys:** CJA 24 form(s) must be used for all transcript requests.
- **FPD/USAO:** Your in-house order form must be used for all transcript requests.

West Palm Beach, Ft. Pierce, Key West: All transcript requests of digitally-recorded proceedings for these locations may take an additional 3 to 4 days to allow for transit time.

****Transcript Requests received after 3PM are considered received 'next business day'.**